

**TOWN OF ADAMS**  
**MONTHLY TOWN BOARD MEETING**  
**June 18, 2019**

**Present:** Jim Bays, Chair; Ron Johnson, Bill Euclide, Miranda Christensen, Clerk; Hope Eggersdorf, Treasurer

**Others:** See Sign-In Sheet

Meeting called to order by Chairman Jim Bays at 7:29pm

**Agenda:**

Motion by Jim, second by Bill, to add “Review of Liquor License Processes” to Agenda Item 12 and to add “MABAS Discussion” to follow Fire District Report. Motion by Ron, second by Jim, to approve the agenda as amended. Carried.

**Minutes of Previous Meeting:**

May 21, 2019 - Motion by Ron, second by Jim, to approve the minutes as written. Approved.

**Treasurer’s Report:**

The total of all accounts is \$39,565.30. Motion by Bill, second by Ron, to accept the report as presented. Carried.

**Additional Reports:**

- Friendship Lake Report – Ron provided his report. Motion by Bill, second by Jim, to accept the report as presented. Carried.
- Ambulance Service Report – Bill indicated there hasn’t been a meeting held since our last Board Meeting. Therefore, a report was not available to provide. The next meeting is scheduled for July. Carried.
- Fire District Report – Bill presented his report. Motion by Ron, second by Jim, to accept the report as presented. Carried.
  1. MABAS Discussion (Mutual Aid Box Alarm System) – This is a protocol related to municipalities in need of emergency assistance. It is a mutual aid measure that may be used for deploying fire, rescue and emergency medical services personnel in a multi-jurisdictional and/or multi-agency response. There is no cost to the Town for the utilization of MABAS.  
Motion by Ron, second by Jim, to approve the implementation and utilization of MABAS.

**ATV Discussion:**

Motion by Jim, second by Ron, to approve Ordinance 2019-01 with the following clarifications and implementations by Attorney Flanagan. After review of the ordinance the following updates to the draft are requested:

- Request Attorney Flanagan to adjust the language under Section 4, Sub. A, which pertained to ATV/UTV speed limits. The revision should implement a 35MPH speed limit.
- Request Attorney Flanagan to designate that the Town of Adams; or it’s designee; will provide sign maintenance.

Further clarification is requested from Attorney Flanagan regarding the following:

- Requesting Attorney Flanagan to communicate to Town Board what additional steps and approvals are needed prior to Town Board implementation.
- Requesting Attorney Flanagan to communicate the legalities of how far from the road the ATV signage needs to be.

Clerk to communicate draft updates and requested clarifications to Attorney Flanagan. Once a final draft is received from Attorney Flanagan the Resolution will be sent to the sheriff’s office and the DNR for approval. Once approval has been received the Town of Adams will review for final implementation.

### **Review Town Hall Rental Fees and Processes:**

Motion by Bill, second by Jim, to accept the Town Hall Rental Application with the following verbiage added:

- A non-profit organization may approach the Town Board to appeal the \$50 security deposit.
- The responsible party also referred to as the “User Group” shall refrain from leaving any garbage behind on the premises.

Joyce will no longer be scheduling the Town Hall rentals. The scheduling responsibilities will be now be split between Hope and Miranda.

Dick will purchase a lockbox from Ace to be installed at the front of the building for rental key return.

### **Ditching on 10th Ave – Possible Bid Solicitation**

Motion by Bill, second by Ron, that Jim will pursue acquiring an easement on private property for ditching from Dyke to 10<sup>th</sup>.

### **Shop Maintenance – Garage Door Estimate**

All further discussion is tabled until the July 16, 2019 Board Meeting.

### **Other Legal Business:**

- Review of Liquor License Processes – Clerk has both emailed and placed phone calls to establishments within the Town that have not submitted the Alcohol Beverage License Applications for their Operators and/or their Alcohol Beverage Retail License Applications. These are due in their entirety to the Clerk by Monday, June 24, 2019 to ensure all licenses are issued before Friday, June 28, 2019 as the Clerk will be out of town.
- Attendance at meetings was reported to Hope for payment.
- Insurance Bids – Clerk to place a request for Insurance Carrier bids in the AF Time Reporter.

### **Pay Bills:**

Motion by Bill, second by Ron, to pay bills of \$1,367.73. Carried.

Motion by Bill, second by Ron, to adjourn the meeting. Carried.

Meeting adjourned at 8:59pm.

**Respectfully Submitted,  
Miranda Christensen  
Clerk**