

TOWN OF ADAMS
MONTHLY TOWN BOARD MEETING
March 19, 2019

Present: Jim Bays, Chair; Ron Johnson, Bill Euclide, Miranda Christensen, Clerk;
Hope Eggersdorf, Treasurer

Others: See Sign-In Sheet

Meeting called to order at 7:30pm by Chair Jim Bays. Ron made a motion, second by Bill, to approve the agenda Carried.

Minutes of Previous Meeting:

- February 19, 2019
 1. Monthly Board Meeting – Motion by Bill, second by Ron, to approve the minutes as written. Approved.

Treasurer's Report:

The total of all accounts is \$101,146.82. Motion by Bill, second by Ron, to accept the report as presented. Carried.

Additional Reports:

- Friendship Lake Report – Ron presented his report. Motion by Bill, second by Jim to accept the report as presented. Carried.
- Ambulance Service Report – Bill presented his report. Motion by Jim, second by Ron, to accept the report as presented. Carried.
- Fire District Report – Bill presented his report. Motion by Ron, second by Jim, to accept the report as presented. Carried.

Review of Liquor License, Bartender Fees and Processes:

- All fees and process changes are tabled until the April 16, 2019 meeting. Discussion regarding processes and fees ensued. A liquor application and fee schedule from the Town of Rockland was provided as an example to the Board. Miranda will contact the Town of Rockland to solicit approval to use their form as a template for the Town of Adams. If approval is received from the Town of Rockland, Miranda will create the new application. The application will then be provided to the board for review by Deputy Clerk, Karen Church, at the April 16, 2019 meeting. If Board approval is received, Miranda will make the application electronically from the Town website.
- In addition to updating our operator processes, we may be increasing our operator license fee from \$10 to \$36. The revised fee would deem the operator license term valid for two years.

Review of Town Hall Rental Fees and Processes:

- All fees and process changes are tabled until the April 16, 2019 meeting. The current Town of Adams Hall Rental Agreement was provided to the Board. In addition, the current Hall Rental Agreement from the Town of Rockland was also provided as an example to the Board. Members of the Board will review the example from the Town of Rockland further between now and the next meeting to determine what application specifics would best be implemented by the Town of Adams.

Rental/non-Town use of Town of Adams Equipment:

- Discussion regarding Town liability when renting out Town equipment. Bill confirmed with the Town of Adams insurance carrier that we do not have any liability in renting out our equipment if the entity renting the equipment has their own certificate of insurance. The Town of Adams needs to be listed as an additional insured on the policy of the entity renting the equipment. Or, the item being rented needs to be specifically listed on the policy of the entity renting the equipment. Bill also discussed how it would be beneficial for the insurance representative to come and discuss insurance coverage questions related to the Town. Specifically, insurance coverage for services provided by the Town of Adams for other municipalities, such as mowing.

Adams County Bicycle & Pedestrian Advocacy Group:

- Barb Weade presented on behalf of the Adams County Bicycle & Pedestrian Advocacy Group. Barb discussed the 2013 Adams County Bike and Pedestrian Plan and the results of the 2016 Be Healthy survey that indicated a need for additional safe and accessible recreational activities in Adams County. Barb communicated the Adams County Bicycle & Pedestrian Advocacy Group vision of increasing activity levels among residents and how wider roads and shoulder width improves safety. Barb also indicated that improvement to the shoulder width along with wider roads not only positively impacts activity levels in the community, but it provides a safer way for local students to bike, walk and run in and around the community to remain active.

ATV Discussion:

- Dave Elgan and Eric Edwards with the South Adams County Roadrunners made an ATV presentation to the Board. They provided map handouts with selected route suggestions and overall route structures. They feel the route structures provided would best connect the community to both local businesses and other townships.
- Bill communicated safety concerns regarding E to Dover on 11th and Dover North to the City. He would prefer it to be removed altogether from any route suggestion or structure. Bill expressed his interest in meeting with residents of the Township to talk about their concerns directly and to determine what selected roads would best suit the needs of both the residents and the Town.
- Jim indicated that Town liability regarding ATV accidents was discussed at the WTA Meeting on March 9, 2019 and that if an accident occurred, the Town would not be liable.
- Bill received an email from the Town's insurance agent indicating there could be potential exposure for liability to the Town. The insurance agent indicated they tend to advise municipalities not to enter into ATV agreements. They also advised if the Board does decide to enter into an ATV agreement that they should review each road for safety of travel and sharp curves before implementing anything.
- Jim suggested all roads be opened.
- Ron suggested opening selected roads from sunrise to sunset for a one-year probationary period at which time the board would then review the past year of data and determine the best way to proceed.
- Bill suggested opening selected roads.
- The Board will continue to research further. All further discussion is tabled until the April 16, 2019 Board Meeting at which time a final decision will be made.

Jim Smeja – Flooding Concerns/Update on Creek being Returned to Original Depth:

- Mr. Smeja presented a private water concern to the Board. The Township will work with Mr. Smeja if he is in need of Township assistance.

Spring Road Inspection:

- The Board will complete the spring road inspection on Monday, April 15, 2019. The inspection is to begin at 9am.

Resolution to Decrease Election Workers:

- Motion by Jim, second by Bill, to approve Resolution decreasing election workers from seven to three for each shift. Carried.

Shop Maintenance – Garage Door Estimate:

- Jim received an estimate with overhead door options from Premier Overhead Doors. The estimate that was discussed was for a 2" thick polystyrene insulated flush sandwich door and a 14' LiftMaster Trolley Operator with a three-button remote control unit. The total cost, including installation, is \$4840. The door is not in stock but could be received within one week of being ordered.
- All further discussion is tabled until the April 16, 2019 Board Meeting.
- Deputy Clerk, Karen Church, will bring the estimate and product information sheets with her to the April 16, 2019 meeting.

International Truck/Grader Sale – Update

- There were two bids received for the Huber Grader and one bid received for the International. Motion by Bill, second by Ron to reject all bids. Miranda will issue decline letters for all. Carried.

Hiring of Part Time Summer Help:

- The town will be looking to interview and hire approximately two individuals to complete outdoor tasks as needed this summer on a part time basis.

Any other legal business to come before the Board:

- Bill provided Miranda the Fire Chief Statement to keep on file.
- Attendance at meetings was reported to Hope for payment.
- Hope requested a copy of Fire District contract from Bill. The contract indicates when the fire payments are due. Bill confirmed fire payments are due the first month of the quarter for the upcoming quarter.
- Jim advised that the road bank on the west side of 11th Avenue is gone. It is approximately 11” deep and up to the guardrail. It needs to be filled. Jim estimates approximately four dump truck loads to fill. The underbrush also needs to be cleared out. On the other side of the road bank is a gulley that was washed out. Repairs need to be completed. Bill indicated that Wisconsin is under a State of Emergency therefore, it needs to be determined if the State of Emergency effects how permits and repairs are handled. Jim will talk to Pat to determine a plan of action. It was agreed that time is of the essence.
- Jim indicated that there are two soft spots in the road on 10th Avenue.
- A letter was received from Adams County confirming that the Town of Adams will remain under the old comprehensive zoning ordinance.
- Wendy Delvis – Hearing for pole building is scheduled for March 20, 2019.
- The Shoreland Public Hearing is scheduled for April 3, 2019 at 1pm.

Pay Bills:

- Motion by Bill, second by Ron, to pay bills of \$15,921.37 Carried.

Adjourn:

- Motion by Bill, second by Jim to adjourn the meeting. Carried.
Meeting adjourned at 9:25pm.

**Respectfully Submitted,
Miranda Christensen
Clerk**